



EXECUTIVE DIRECTOR

OPPORTUNITIES YUKON

Are you looking for a new opportunity as a permanent full-time Executive Director with an exciting and growing non-profit organization? If you are, Opportunities Yukon, is seeking candidates to lead the organization. Opportunities Yukon is in Whitehorse, established as the Yukon's capital city, and home to some of the most spectacular scenery, talented artists, and innovative businesses in Canada. Situated along the Yukon River on the traditional territory of the Kwanlin Dün First Nation and the Ta'an Kwäch'än Council, over 33,000 people call Whitehorse home.

The Executive Director, reporting to the Board of Directors is responsible for overseeing the administration, programs, and executing the strategic plan of the organization. The Executive Director oversees the operations of Opportunities Yukon under the direction of the Board and directs, plans, develops and implements operations, including programming, in conjunction with staff, management and the Board of Directors.

The Executive Director is responsible for the operational plans, budgets and financial planning, health and safety and management of Opportunities Yukon. This position implements the Strategic Plan and Operational Plans approved by the Board. The Executive Director reports too and works closely with the Board of Directors and the Board appointed auditors and legal advisors. This position also serves as the public face of the organization for community engagement and collaborates and communicates to diverse constituencies and the community at large, including First Nations governments and organizations, non-profit organizations, government, and business.

If you love the great outdoors and prefer a rural setting, you will love Whitehorse! If you have a minimum of five (5) years' senior management experience in managing employment and residential programs in other private and/or public sectors or not for profit sectors and possess a bachelor's or master's degree preferably in Business Administration or Social Work or Psychology or another related field, this is the position for you! A Vulnerable Persons criminal record check, First Aid/CPR and a class 5 driver's license with driver's abstract is also required.

We offer a competitive wage and healthcare benefits package along with management leave and other benefits. If you are interested in applying for this exciting executive position, please send your cover letter and resume via email, no later than October 26, 2022, to:

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